

## CONCORDIA LUTHERAN SCHOOL

6700 Westbank Expressway

Marrero, LA 70072

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Website: [www.clsmarrero.com](http://www.clsmarrero.com)

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### REGISTRATION INFORMATION 2015 - 2016

Dear Parents:

We are pleased to announce that we are now accepting "Application for Admission" forms for the 2015-2016 school year.

**The first phase of Preferred Registration begins on Monday, January 5, 2015.** This first period of Preferred Registration ends **Tuesday, January 20, 2015.** Only students who are currently enrolled at Concordia are eligible to register during this period of Preferred Registration.

**APPLICATIONS RECEIVED AFTER THE FIRST PREFERRED REGISTRATION DATE WILL BE PROCESSED ON A FIRST COME FIRST SERVED BASIS.**

**The second phase of Preferred Registration begins Tuesday, January 20, 2015 and ends Friday, January 30, 2015.** Students eligible to apply during this second period of Preferred Registration are:

- 1) Students of the previous year
- 2) Students with brother/sister already attending Concordia Lutheran School
- 3) Children of members of Good Shepherd Lutheran Church or Trinity Lutheran Church
- 4) Children of alumni of Concordia Lutheran School

**BEGINNING MONDAY, FEBRUARY 2, 2015, REGISTRATION FOR ALL GRADES IS OPEN TO THE GENERAL PUBLIC AND ALL APPLICATIONS WILL BE PROCESSED ON A FIRST COME FIRST SERVED BASIS.**

Listed below are items of information concerning "Application for Admission" into all classes (Pre-Kindergarten through Eighth Grade) at Concordia Lutheran School:

**AGE REQUIREMENTS:** (No exceptions)

- A) Pre Kindergarten students are to be 4 years old on or before September 1, 2015
- B) Kindergarten students are to be 5 years old on or before September 1, 2015
- C) New 1st Grade students are to be 6 years old on or before September 1, 2015

**APPLICATION FOR ADMISSION FEE**

All students must register each year including those who are currently attending Concordia. The APPLICATION FEE is \$150.00 per child and must accompany the "APPLICATION FOR ADMISSION" form in order to be considered for registration. **THE APPLICATION FEE IS NON- REFUNDABLE.**

**STUDENT FEE**

Upon notification of acceptance, a STUDENT FEE of \$300.00 (**\$200.00 is non-refundable**) is payable, within 30 days of date of Acceptance letter. The Student Fee is paid directly to Concordia. \$100.00 per student may be refundable under the following conditions: (All three (3) must be met.)

- 1) The fee is paid before June 5, 2015, or within 2 weeks of acceptance, whichever is later.
- 2) The school is notified of withdrawal in writing by August 3, 2015, or within 2 weeks of acceptance, whichever is later.
- 3) A Withdrawal Form is secured from the school office and completed by August 3, 2015, or within 2 weeks of acceptance, whichever is later.

Insurance, textbooks, workbooks, locker and lab fees are all incorporated into the Student Fee.

**TUITION RATES:** 2015-2016 SCHOOL YEAR

(Members of Good Shepherd Lutheran Church and Trinity Lutheran Church may inquire about receiving a discount.)

|            |            |            |             |
|------------|------------|------------|-------------|
| 1 Child    | \$4,100.00 | 3 Children | \$10,440.00 |
| 2 Children | \$7,320.00 | 4 Children | \$13,460.00 |

**TUITION PAYMENTS:** 2015-2016

The three (3) methods available for tuition payments are:

- 1) Payment in full by August 4, 2015
- 2) Two installments - 1/2 payment due on August 4, 2015 and 1/2 payment due on January 15, 2016
- 3) Finance tuition through ASI Credit Union at a rate of 8% simple interest, 10 payments to begin on July 1, 2015 continuing through April 1, 2016.

**WAITING LIST**

Once a class has been filled, a waiting list will be maintained. To have your child's name placed on this list, a deposit of \$25.00 is required. This is non-refundable, but may be applied to the Application for Admission Fee upon notification of an opening. Only after you have been notified of an opening, and you accept, are the balance of the Application for Admission Fee and the Student Fee payable.

**ADDITIONAL OBLIGATIONS**

- 1) \$100.00 Building Fee (**per family**) due 8/4/15
- 2) 15 service hours (**equivalent of \$15.00/hr.**) or \$225.00 assessment (**per family**) payable by 5/1/16
- 3) PTL Fee \$50.00 (**per family**) and PTL Party Fees \$35.00 (**per student**) are payable by 8/4/15

**MISCELLANEOUS COSTS**

School pictures, class field trips, transportation, party fees, gym suits for students in grades 3 through 8, etc. as the need arises and dependent on individual situations.

**LIMITED BUS SERVICES ARE AVAILABLE. PLEASE CONTACT THE SCHOOL FOR INFORMATION.**

**NECESSARY FORMS**

In order for each student's registration to be complete, the following forms must be on file:

- 1) Birth Certificate
- 2) Current Immunization Record
- 3) Social Security Card
- 4) Copy of Standard testing, report cards, and evaluation forms

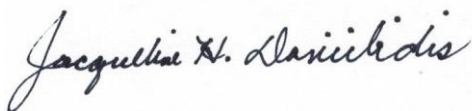
Failure to comply with this school policy by the first day of school may result in suspension of the student until the aforementioned forms are on file in the school office.

**SECURITY PLEA**

PLEASE PAY ALL MONIES WITH A CHECK OR MONEY ORDER PAYABLE TO CONCORDIA LUTHERAN SCHOOL.

ANY RETURNED CHECKS WILL BE ASSESSED A CHARGE OF \$25.00.

In Christ's Service,



Jacqueline H. Daniilidis, Concordia Principal